



NOTICE OF MEETING

Environment, Culture and Communities Overview & Scrutiny Panel
Tuesday 23 June 2009, 7.30 pm
Council Chamber, Fourth Floor, Easthampstead House, Bracknell

To: Environment, Culture and Communities Overview & Scrutiny Panel

Councillors Mrs Barnard, Beadsley, Finch, Finnie, Mrs Fleming, Leake, Mrs McCracken McLean and Simonds

cc: Substitute Members of the Panel

Councillors Mrs Angell, Mrs Beadsley, Brossard, Harrison, Mrs Shillcock, Thompson and Turrell

ALISON SANDERS
Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

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Environment, Culture and Communities Overview & Scrutiny Panel

Tuesday 23 June 2009, 7.30 pm

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Bracknell**

AGENDA

Page No

1. Election of Chairman

2. Appointment of Vice-Chairman

3. Apologies for Absence/Substitute Members

To receive apologies for absence and to note the attendance of any substitute members.

4. Minutes and Matters Arising

To approve as a correct record the minutes of the meeting of the Environment, Culture and Communities Overview and Scrutiny Panel held on 16 March 2009.

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5. Declarations of Interest and Party Whip

Members are asked to declare any personal or prejudicial interest and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting.

6. Urgent Items of Business

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

PERFORMANCE MONITORING

7. Performance Monitoring Report

To consider the latest trends, priorities and pressures in terms of departmental performance as reported in the Performance Monitoring Report for the fourth quarter of 2008/09 relating to the Environment, Culture and Communities Department.

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Please bring the previously circulated Performance Monitoring Report to the meeting. Copies are available on request and attached to this agenda if viewed online.

OVERVIEW AND POLICY DEVELOPMENT

8. Section 106 Procedure

To receive an update in respect of Section 106 Procedures.

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| 9. | Housing Strategy Review
To note the letters resulting from a review of the Council's Housing Strategy carried out by a Working Group of this Panel sent to the Director of Environment Culture and Communities on 13 May 2009 and 29 May 2009. | 95 - 106 |
| 10. | A Clean Sweep - Working Group Update
To note the update report from the Cleaner Borough Group and the progress made on the implementation of the Environmental Amenity Action Plan. | 107 - 124 |
| 11. | Housing Benefit and Council Tax Benefit Improvement Plan
To note the previously agreed report of the review of the Implementation of the Housing and Council Tax Benefit Improvement Plan undertaken by a working group of this Panel. | 125 - 166 |
| 12. | Working Group Updates
To note the report providing an update on the Panel's Working Groups. | 167 - 168 |
| 13. | Overview and Scrutiny Quarterly Progress Report
To note the quarterly progress report of the Assistant Chief Executive. | 169 - 178 |
| 14. | Work Programme for the 2009/10 Municipal Year
To consider the indicative work programme for the Environment, Culture and Communities Overview and Scrutiny Panel for 2009/10. | 179 - 186 |

HOLDING THE EXECUTIVE TO ACCOUNT

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| 15. | Executive Forward Plan
To consider forthcoming items on the Executive Forward Plan relating to environment, culture and communities. | 187 - 190 |
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